

GHGT-18 E-Poster Presentations (Lightning Talks)

Advice for presenters

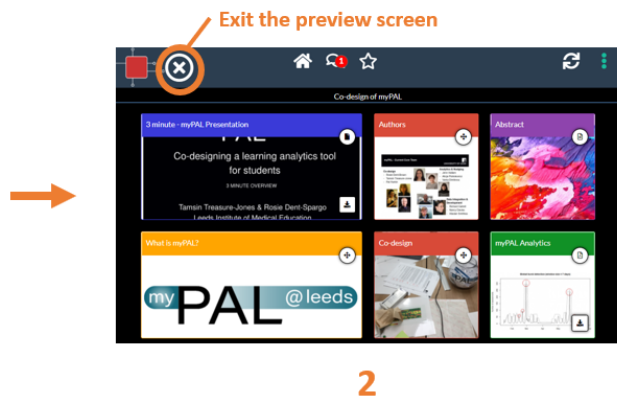
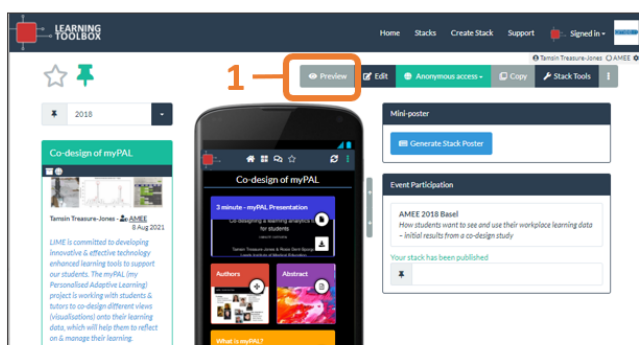
Tips on presenting your e-poster

- **Just give the highlights.** You usually only have a short time (5 minutes for presentation and 5 minutes for questions), so do not try to tell everything about your work. Just tell people the most interesting highlights/results - the story of your work.
- **Make sure that everything you need is inside your e-poster stack.** You will be presenting from the stack, so make sure that anything you want to show is in your e-poster stack.
- **Tell people what else they can find inside your e-poster** but you do not need to show everything during the presentation. If you have a lot of content in your e-poster then you will not have time to show it all during the presentation. But you can tell people where they can find more in the e-poster stack. Delegates can explore your full e-poster stack before and after your presentation.

Practising your presentation

Presenting with e-posters is new, so we recommend you practise.

You can practise this on your own computer before the conference. Open your e-poster stack in Learning Toolbox, then click on **Preview (1)** to open and present your ePoster. The preview (2) is what will show when you open your e-poster from the showcase during the presentation session. It is also what delegates will see when they open your e-poster.



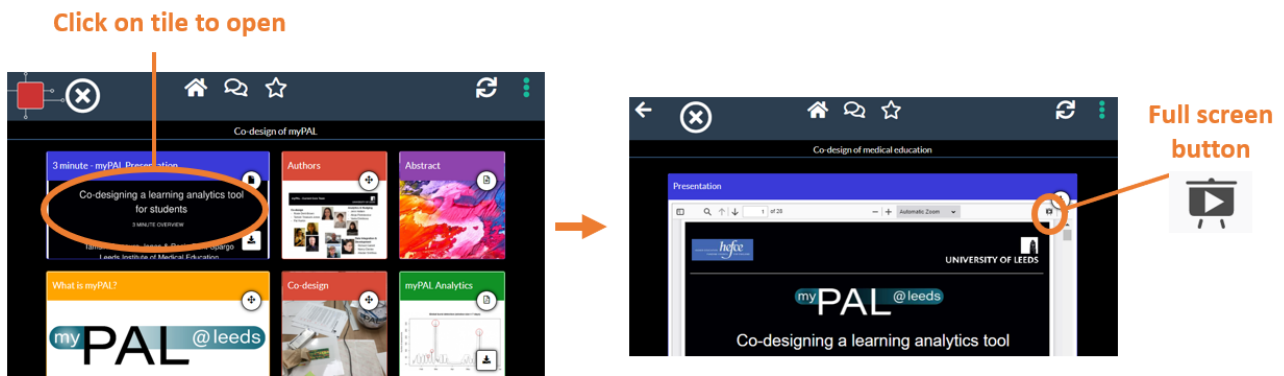
You can then **click on any tile** in your e-poster to open and present its content. So during your live presentation you can click on the tiles to choose which parts of your e-poster stack's content to open and show. When you finish your e-poster presentation then click on the X button to close your e-poster.

If one of your co-authors is presenting then please [share your e-poster's web address link](#) with them so that they can view the e-poster and practice presenting. Once the [GHGT-18 e-poster showcase](#) is open (due by 12th October) they can also find your ePoster on there, open it and practise presenting directly from the showcase.

Additional hints and tips on presenting certain file types

Showing a presentation file in full screen

Many people include a short PowerPoint presentation in their e-poster and present that during the live presentation. If you have a presentation file in your e-poster stack then **click on its tile** to open it in the PDF viewer. You can then **click on the full-screen button** to show the presentation in full-screen view and click through it as normal. To exit the full-screen view click on your keyboard's Esc key.



Please note that uploaded PowerPoint files are turned into PDF files so that they can be viewed on any device (without requiring viewers to have PowerPoint installed). This means that animations or embedded videos within your PowerPoint file will not play. However, you can include videos as separate tiles in your e-poster stack and so you will be able to move to show those when you want to during your presentation. You do also have the option (in PowerPoint) of saving your PowerPoint file as a video. You can then upload the video file to your e-poster stack and use that video itself during your presentation. But (as the screens do not have speakers) please do not rely on viewers hearing the video's audio during a presentation. Viewers will be able to hear the video's audio if they are browsing the e-poster later on their own device.

Zooming in and out of a large poster file

It is not possible to zoom in and out of a file once it is opened in full screen. But you can use the Zoom buttons and the mouse to zoom in and out of a file when viewing it in the PDF viewer. We would recommend caution when using Zoom onsite since the response speed will depend on the WIFI bandwidth.

