

Good afternoon,

At this point you all should have heard the NASS 2020 Annual Meeting is going virtual. We're very excited about this new format, and hope you are as well! The big question is: how does this change our abstract presentations?

As already planned, NASS 2020 is using Kubify's Learning Toolbox for ePosters (including Poster Ground Rounds), Podium Presentations, Research Grant Awards and Innovative Technology Presentations. Learning Toolbox allows you to create a *stack* of material that can be used to share your work online.

### All Presentations

- Create your *stack* in Learning Toolbox and add your presentation to it.
- Presentation upload and creation due date has not changed. All presentations must be added to your Learning Toolbox *stack* by **August 26, 2020**.

### Podium Presentations

- The 2020 Annual Meeting Program Committee has decided that all podium abstracts will still have spoken presentation time. Podium presentations will be presented as pre-recorded OnDemand content.
- Presentations must be recorded in PowerPoint and uploaded into your Learning Toolbox *stack*, in addition to whatever else you choose to add to your interactive *stack*.

Requirements for Recorded PowerPoints
<ul style="list-style-type: none"><li>• Length: 6 minutes long maximum</li><li>• PowerPoint should automatically save your recording as a Media File, but in case it does not, save from PowerPoint as a mp4, .m4v, .mov, or .wmv file<ul style="list-style-type: none"><li>○ When saving, choose "HD 720p" to compress the recording. Check your file is no bigger than 180 MB in size</li></ul></li><li>• Detailed instructions for recording in PowerPoint are attached</li></ul>

- Upload to your Learning Toolbox *stack* using the *File Tile*
- Presenting authors need to upload a headshot with each presentation. This will be included in the OnDemand content next to the NASS-generated title and disclosure slide.

### Best Paper Presentations

- The 2020 Annual Meeting Program Committee has decided the three Best Paper sessions will be pre-recorded. **UPDATE:** Best Paper Presentation authors should now follow the same instructions as Podium Presentation authors. This includes making a recorded PowerPoint and then adding it to their Learning Toolbox stack.
  - Best Paper authors are still required to create an interactive Learning Toolbox *stack*.

### **ePoster Presentations**

- No changes in formatting requirements.
- If you would like to record your presentation and add it to your Learning Toolbox *stack*, please follow the Podium Presentation recording instructions (above).

### **Poster Grand Round Presentations**

- The 2020 Annual Meeting Program Committee has decided that PGRs will not have scheduled presentation time.
- If you would like to record your presentation and add it to your Learning Toolbox *stack*, please follow the Podium Presentation recording instructions (above).

### **Research Grant Awards**

- Per the Research Grant Award, Research Grant Award winners are required to present their work at an upcoming meeting. All winners who are scheduled to present their findings at the 2020 Annual Meeting will still do so, and your presentations will be included in the OnDemand content. Please follow the Podium Presentation requirements.

### **Innovative Technology Presentations**

- The 2020 Annual Meeting Program Committee has decided Innovative Technology presentations will be included in the OnDemand content. Innovative Technology presenters must still create a Learning Toolbox *stack*. Please follow the Podium Presentation requirements.

You have all already received messages from Learning Toolbox to begin building your presentations as Learning Toolbox *stacks*.

Learning Toolbox staff will be available to support you during this process. Please refer to the Learning Toolbox Support Page for NASS <https://support.ltb.io/faq-nass/> which contains an introduction, demo video, step-by-step written guide and answers to frequently asked questions. You can also contact [support@stack.services](mailto:support@stack.services) with questions regarding the process.

Virtual Meeting information, including registration, can be found at [www.spine.org/am](http://www.spine.org/am).

Feel free to contact me with any clarifications.

Thanks,  
Meagan